



**EUROPEAN UNION**

DELEGATION TO THE REPUBLIC OF BELARUS

## **Planning of Tenders (Administration budget) in 2016**

Interested suppliers are invited to express their interest in participating in tenders and procurement procedures of the Delegation of the European Union in Minsk, Belarus.

The Delegation of the European Union to the Republic of Belarus is planning to launch the following tenders during 2016:

- IT Support Services
- Cleaning Services
- Purchase of IT/Communication equipment (printers, scanners, photocopy machines, telephones and other products)
- Purchase of stationary and office supplies
- Purchase of office furniture
- Organisation of film festivals
- Organisation of a European education fair
- Organisation of EU Study days for students and young researchers
- Management of social network accounts on the EU and opportunities presented by EU-Belarus cooperation
- Printing EU publications in local languages

Potential suppliers should send their expression of interest to the following e-mail: [DELEGATION-BELARUS-JOBS@eeas.europa.eu](mailto:DELEGATION-BELARUS-JOBS@eeas.europa.eu)

**The Delegation of the European Union does not commit itself to award any of the mentioned contracts. Under no circumstances may the Delegation of the European Union be obliged to conclude a purchase or service contract on the basis of an expression of interest of a supplier.**

You are invited to take note of important rules applicable to all tender and procurement procedures of the European Union:

- Data protection:  
[http://ec.europa.eu/dataprotectionofficer/privacy\\_statements\\_en.htm](http://ec.europa.eu/dataprotectionofficer/privacy_statements_en.htm)
- Information on contracts with the European Union:  
[http://ec.europa.eu/budget/contracts\\_grants/index\\_en.cfm](http://ec.europa.eu/budget/contracts_grants/index_en.cfm)
- Protection of EU interests:  
[http://ec.europa.eu/budget/explained/management/protecting/protect\\_en.cfm](http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm)