

Policy Officer – Political, Press and Information Section (Local Agent Group I) – REF 157296

The Delegation of European Union to Thailand is recruiting a local Policy Officer for the Political, Press and Information Section. The local Policy Officer is tasked to report, analyse and advise on domestic political developments in Thailand.

We are

The European Union (EU) is a political union composed of 28 European countries. It plays an important global role in international affairs through diplomacy, trade, development co-operation and working with international partners and organisations. Abroad, the EU is represented by 142 diplomatic missions, known as EU Delegations, which effectively serve as EU embassies.

We offer

We offer a position as local Policy Officer. The successful candidate will assist the Head of the Political, Press and Information Section in carrying out political functions in Thailand in one or more of the following areas: domestic politics, human rights, governance, elections, rule of law, foreign and regional policy and any other field upon request.

The successful candidate will be working in a fast-paced, multicultural environment and enjoy a competitive salary as well as benefits such as medical insurance and a provident fund.

Functions and duties:

- To support the work of the Head of Delegation, the Deputy Head of Delegation and the Head of the Political, Press & Information Section.
- To monitor, analyse and report on the political situation in Thailand and its regional context.
- To monitor, analyse and report on the human rights situation, issues of concern to civil society and issues of democratic development.
- To prepare periodical and ad-hoc reports, studies, analyses and briefings on domestic, regional and foreign policy-related developments and events.
- To liaise with local authorities, institutions and colleagues in the diplomatic community in line with specific tasks assigned and maintain an extensive and active network of Thai and international interlocutors.
- To represent the Delegation at external meetings, conferences and other events as required.
- To provide analytical input on political aspects and implications of EU co-operation activities in Thailand.
- To regularly travel to Thai provinces outside Bangkok to gather information and liaise with partners.

- To assist in setting up meetings and preparing high-level visits and provide written translation or oral interpretation as required.
- To contribute to the press, public diplomacy and cultural work of the section as required.
- Perform other duties as and when required.

Working environment: Political, Press and Information Section

Group: Local Agent Group 1

Required qualifications and experience:

- Relevant University degree in subjects such as Political Science, International Relations, Law or similar.
- Minimum of three (3) years working experience after graduation in a relevant field in a similar role.
- Excellent command of English and Thai (written and spoken)
- Knowledge of another European language, especially French, would be an asset.
- Excellent communication and presentation skills. Ability to listen, to consult and to share information and ideas.
- Self-motivation, ability to work independently and as a member of a team.
- Ability to work in a multicultural environment.
- Capacity to focus on priorities and to organise work and deliver on time.
- Flexibility to work under pressure and to respond quickly to new demands.
- In-depth knowledge of Thai politics and society.
- Capable of handling politically sensitive issues in a responsible and discrete manner.
- Strong knowledge of the European Union and its relations with Southeast Asia would be an asset.

How to apply

Please send your application and supporting documents to the email address:

delegation-thailand-jobs@eeas.europa.eu. The application (letter of motivation + completed standard CV) must be clearly marked "Ref. 157296 ". For further details of the job description/requirements as well as template of standard CV, please visit the Delegation's web page: https://eeas.europa.eu/delegations/thailand_en

The Delegation will not supply additional information or discuss the selection procedure by telephone. Please address any queries concerning this procedure to delegation-thailand-jobs@eeas.europa.eu.

The procedure

After the deadline, the applications will be reviewed by a Selection Committee set up for this purpose. The Selection Committee will shortlist candidates who are considered to be the most suitable for the post on the basis of a preliminary assessment of the information provided in their application letter and the supporting documents. The short-listed candidates will be invited to participate in a written assessment and, if successful, to a final interview.

Only shortlisted candidates will be contacted.

The deadline for applications is 22 February 2019