



European Union
Delegation to Singapore

PROCUREMENT PROCEDURES 2019

The European Union Delegation to Singapore is planning a series of procurement procedures for 2019. This is in execution of its administrative budget with the aim to conclude contracts for the below listed services/supplies.

The exercise is being led by the Delegation's Administration Section.

Designation	Estimated value	Target Signature date
Stationery supplies	< 15.000 €	Apr-19
Maintenance of security equipment	> 15.000 € and < 60.000€	May-19
Printing services	< 15.000 €	May-19
Organisation of Schuman Cup	< 15.000 €	May-19
Guarding services	> 60.000 € and < 144.000€	Jul-19
Maintenance of photocopiers	< 15.000 €	Jul-19
Transport services for events	< 15.000 €	Sep-19
Photography services	< 15.000 €	Sep-19
Venue for Human Rights Day	< 15.000 €	Nov-19
Staff yearly medical visits	< 15.000 €	Dec-19
Cleaning of soft furnishings	< 15.000 €	Dec-19
Custom printed souvenirs	< 15.000 €	Dec-19
Satellite phone	< 15.000 €	Dec-09

Specialised economic operators are invited to express their interest in participating in these tenders by sending an email with relevant information about the company together with details of the services offered. These should be sent via email to:

Delegation-Singapore-Administration@eeas.europa.eu

- The EU Delegation to Singapore will contact interested economic operators only at the time a procurement procedure is launched.
- The EU Delegation to Singapore does not commit itself to award any of the mentioned contracts. Under no circumstances may the Delegation of the European Union to Singapore be obliged to conclude a contract on the basis of an expression of interest.

Please take note of important rules applicable to all tender and procurement procedures of the European Union:

- Data protection:

[https://eeas.europa.eu/sites/eeas/files/procurement - privacy statement.pdf](https://eeas.europa.eu/sites/eeas/files/procurement_-_privacy_statement.pdf)

- Protection of EU interests:

http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm

- Information on contracts with the European Union:

https://ec.europa.eu/info/funding-tenders_en

Link to the reference page:

https://ec.europa.eu/info/funding-tenders_en