

EEAS PRIVACY STATEMENT - DATA PROTECTION NOTICE

FOR THE PURPOSE OF
PROCESSING PERSONAL DATA RELATED TO
THE EVENT

EEAS CODI "CELEBRATING RENEWAL" EXHIBITION

1. INTRODUCTION

The protection of your personal data and privacy is of great importance to the European External Action Service (EEAS) and to the Delegations of the European Union. You have the right under EU law to be informed when your personal data is processed [collected, used, stored] as well as about the purpose and details of that processing.

When handling personal data, we respect the principles of the Charter of Fundamental Rights of the European Union, and in particular Article 8 on data protection. Your personal data are processed in accordance with Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, aligned with Regulation (EU) 2016/679, the General Data Protection Regulation. In this privacy statement you find information about how the EEAS and EU Delegations process your personal data and what rights you have as a data subject.

2. PURPOSE OF DATA PROCESSING: Why do we process your data?

The purpose of the processing is to ensure proper organisation and management of the exhibition "Celebrate Renewal" organised by the EEAS Joint Committee for Diversity and Inclusion (CODI) with the support of SG.STRAT.1 department, with the objective of sharing world traditional celebrations of renewal within the EEAS staff and its visitors and to disseminate information.

- The [organisation of this exhibition](#) "Celebrate Renewal" by the EEAS includes receiving the materials for exhibition, handling of participants' submissions, including their materials and contact information, the preparation and distribution information materials and news items and publications as well as to return the materials to the participants if requested by them.
- [Publication and communication activity related to the EEAS CODI "Celebrate Renewal" exhibition organised by the EEAS for dissemination purposes](#) includes the publication of information about the exhibition including the EEAS intranet, EEAS website and social media channels, and the facilitation of information related to the call.

3. DATA PROCESSED: What data do we process?

Personal data will be collected, used and kept only to the extent necessary for the purposes above. Data, including personal data, that may be processed, are the following:

- Data on the application and consent form;
 - Name
 - Position
 - Organisational entity
 - Contact data
- Materials provided
- Consent given
- Request to return the submitted exhibition material

4. DATA CONTROLLER: Who is entrusted with processing your data?

The data controller determining the purpose and means of the processing is:

EEAS Joint Committee for Diversity and Inclusion (CODI)

5. RECIPIENTS OF THE PERSONAL DATA: Who has access to your data?

The recipients of your data may be:

- Designated organising staff of the EEAS
- Assigned staff of other EU institutions and other assigned organiser team members, if required
- Technical staff supporting the event if relevant

No personal data is transferred to third countries or to international organisations. Data will not be shared with third parties for direct marketing.

Under certain conditions outlined in law, we may disclose your information to third parties, (such as the European Anti-Fraud Office, the Court of Auditors, or law enforcement authorities) if it is necessary and proportionate for lawful, specific purposes. The selection committee and the training expert will process data on documented instructions and on behalf of the EEAS/EU Delegation in accordance with Article 29 of Regulation (EU) 2018/1725. Data will not be communicated to third parties, except where necessary for the purposes outlined above.

Social Media

The EEAS use social media to promote and inform about events and meetings through widely used and contemporary channels. In addition to the [EEAS Webpage](#) videos may be uploaded to the [EEAS YouTube](#) channel and links from our website can appear on [Twitter](#), [Instagram](#), [LinkedIn](#), [Facebook](#), [Mastodon](#) and [Threads](#). The use of social media does not in any way imply endorsement of them or their privacy policies. We recommend that users read the [Twitter](#), [Facebook](#), [Instagram](#), [LinkedIn](#), [Mastodon](#), [Threads](#) and [YouTube](#) privacy policies which explain their data processing policy, use of data, users' rights and the way how users can protect their privacy when using these services.

6. ACCESS, RECTIFICATION, ERASURE OF DATA: What rights do you have?

You have the right of access to your personal data and the right to correct any inaccurate or incomplete personal data. The right of rectification can only apply to factual data processed. Under certain conditions, you have the right to ask the deletion of your personal data or restrict their use as well as to object at any time to the processing of your personal data on grounds relating to your particular situation. We will consider your request, take a decision and communicate it to you. For more detailed legal references, you can find information in Articles 14 to 21, 23 and 24 of Regulation (EU) 2018/1725. In specific cases, restrictions under Article 25 of the Regulation may apply. If you would like to exercise your rights or have questions concerning the processing of your personal data, you may address the relevant functional mailbox:

CODI-EXHIBITIONS@eas.europa.eu

7. LEGAL BASIS: On what grounds we collect your data?

The processing of personal data related to the organisation of the exhibition (collecting, displaying and, if you requested it, returning materials) is necessary for the performance of a task carried out in the public interest [Article 5(1)(a) of Regulation (EU) 2018/1725 as referred to in Recital 22 thereto.

Processing of personal data for communication activities of the EEAS, including displaying information about the authors on the exhibition is based on your consent, as indicated in the consent form.

You certify that you have prepared the materials yourself or have the full right to submit them to the exhibition and to give your consent to the use of materials as indicated on the consent form.

Further reference:

Council Decision of 26 July 2010 establishing the organisation and functioning of the EEAS (2010/427/EU) (OJ L 201, 3/8/2010, p. 30) and Shared Vision, Common Action: A Stronger Europe - A Global Strategy for the European Union's Foreign and Security Policy of June 2016 and Council Conclusions of October 2016 where the Council of the European Union emphasises "*the need of joining up efforts in the field of public diplomacy including strategic communication, inside and outside the EU, to speak with one voice and ultimately promote its core values*".

8. TIME LIMIT - DATA STORING: For what period and how we process your data?

Our aim is to keep your personal data not longer than necessary for the purposes we collect them. After the conclusion of the exhibition, your data are kept as long as follow-up actions to the exhibition are required. Reports and other material containing personal data are archived according to e-Domec policy. Materials will only be returned if requested in advance.

Personal data will be deleted five years after the last action in relation to the exhibition. Personal data may be kept for information and historical, statistical or scientific purposes for a longer period of time with appropriate safeguards in place.

Security of data

The EEAS ensures a high level of security for your personal data. Appropriate organisational and technical measures are ensured according to Article 33 of Reg. (EU) 2018/1725. The collected personal data are stored on servers that abide by pertinent security rules. Data is processed by assigned staff members. Access to specific files requires authorisation. Measures are provided to prevent unauthorised entities from access, alteration, deletion, disclosure of data. General access to personal data is only possible to recipients with a UserID/Password. Physical copies are stored in a secured manner.

9. EEAS DATA PROTECTION OFFICER: Any questions to the DPO?

If you have an enquiry you can also contact the **EEAS Data Protection Officer** at data-protection@eas.europa.eu

10. RECOURSE

You have the right to have recourse at any time to the **European Data Protection Supervisor** at edps@edps.europa.eu