

JOINT PRIVACY STATEMENT - DATA PROTECTION NOTICE

FOR THE PURPOSE OF PROCESSING PERSONAL DATA LINKED TO THE STAKEHOLDER MECHANISM ON SPACE TRAFFIC MANAGEMENT (STM) BY THE EUROPEAN EXTERNAL ACTION SERVICE AND THE EUROPEAN COMMISSION

1. INTRODUCTION

The European Commission (hereafter 'the Commission') and the European External Action Service (hereafter 'the EEAS') are committed to protect your personal data and to respect your privacy. The Commission and the EEAS collect and further process personal data pursuant to [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (repealing Regulation (EC) No 45/2001).

This privacy statement explains the reasons for the processing of your personal data, the way we collect, handle, and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controllers with whom you may exercise your rights, the Data Protection Officers, and the European Data Protection Supervisor.

The information in relation to processing operation "*Processing of personal data linked to the stakeholder mechanism on Space Traffic Management (STM)*" undertaken jointly by European Commission, Directorate-General for Defence Industry and Space, Directorate Innovation & Outreach, Unit Secure connectivity, Space surveillance and Applications (hereafter '**DEFIS.B.1**'), and the European External Action Service, Security and Defence Policy Directorate, Division SecDefPol.5 – Space (hereafter '**EEAS.SECDEFPOL.5**') is presented below.

For the purpose of this Privacy Statement, the term 'STM stakeholder mechanism' describes the Commission special group with the same name established by analogy with Commission Decision [C\(2016\)3301](#) of 30 May 2016 establishing horizontal rules on the creation and operation of Commission expert groups. The purpose of the STM stakeholder mechanism is to enable the Commission and the EEAS to carry out a set of actions aimed at implementing an EU approach for STM as outlined in their Joint Communication [JOIN\(2022\) 4 final](#) on 'An EU Approach for Space Traffic Management – An EU contribution addressing a global challenge'.

In line with section 2.3 of that Communication, the STM stakeholder mechanism consists of one main group and four subgroups: subgroup 1 'civilian and military STM requirements of space operators'; subgroup 2 'EU Industry and Start-ups Forum (EISF)'; subgroup 3 'regulatory aspects of STM'; and subgroup 4 'international dimension of STM'. Where necessary, subgroups may be further organised into Working Groups dealing with specific subject-matters.

In line with relevant competences of Commission and EEAS services in charge of implementing the EU approach for STM, DEFIS.B.1 and EEAS.SECDEFPOL.5 act as joint controllers for the main group and for subgroups 1, 3 and 4 whereas DEFIS.B.1 acts as sole controller for subgroup 2.

2. PURPOSE OF DATA PROCESSING: Why do we process your data?

Selection of members and observers

[DEFIS.B.1](#) and [EEAS.SECDEFPOL.5](#) collect, store, process, and use your personal data to select members and observers among applicants who responded to the direct invitation or call for participation for the [main group and subgroups 1, 3 and 4](#) of the STM stakeholder mechanism¹.

[DEFIS.B.1](#) collects, stores, processes, and uses your personal data to select members and observers among applicants who responded to the direct invitation or call for participation for [subgroup 2](#) of the STM stakeholder mechanism².

Applicants may include candidate members and observers applying to be appointed in a personal capacity as well as their immediate family members, candidate members and observers applying to be appointed to represent a common interest shared by stakeholders in a particular policy area, and representatives of candidate members and observers such as Member States' authorities, organisations, or other public entities.

The processing of your personal data is necessary to achieve a diverse and balanced representation of competences, expertise, and interests in the STM stakeholder mechanism. This serves us as a basis for sound policymaking and implementation and helps us to develop an appropriate EU approach on STM that benefits all relevant stakeholders.

¹ using EUSurvey ([DPR-EC-01488 EUSurvey](#)) or other appropriate tools

² using EUSurvey ([DPR-EC-01488 EUSurvey](#)) or other appropriate tools

Organisation, preparation, management, and follow-up of meetings, assignments, and deliverables

Main group and subgroups 1, 3 and 4 of the STM stakeholder mechanism

DEFIS.B.1 and EEAS.SECDEFPOL.5 collect, store, process, and use your personal data to organise, prepare, manage, and follow up on meetings, assignments, and deliverables; this includes:

1. appoint Working Group co-chairs by main group or subgroup co-chairs;
2. exchange meeting documents, assignments and deliverables³, and share information with other Commission and EEAS services to follow up on meetings, assignments, and deliverables;
3. share contact lists with members and observers of the main group, subgroup, or Working Group (where applicable); contact lists may contain names, affiliated entities/organisations and professional contact details, and aim at enabling exchanges and discussions among fellow members and observers;
4. invite independent experts with specific knowledge to take part on an *ad hoc* basis in the work of the main group, subgroups or Working Groups (where applicable);
5. collect feedback and ideas from members and observers⁴.

DEFIS.B.1 collects, stores, processes, and uses your personal data to organise, prepare, manage, and follow up on meetings, assignments, and deliverables; this includes:

1. manage emails, invitations, requests, general correspondence, and other communication activities from, to and with members and observers; this entails the management of contact lists by DEFIS.B.1 and the use thereof by members and observers as well as the transmission of those contact lists to and use thereof by EEAS.SECDEFPOL.5;
2. manage participants' access to Commission premises⁵, take into account special assistance requirements and meal preferences⁶, and ensure other organisational and administrative activities;
3. manage travel and subsistence cost reimbursements and payments of special allowances, if applicable⁷;
4. use web-conferencing services⁸ including meeting recordings and information in the chat function for drafting minutes and enabling follow-up;
5. include the names of members and observers in membership lists, agendas, attendance lists, meeting minutes etc. published on the DG DEFIS website;
6. publish the declarations of interest of members and observers appointed in a personal capacity on the DG DEFIS website;
7. publish⁹ and disseminate¹⁰ photos, videos or other materials (including lists, meeting agendas and minutes) containing personal data to promote the work of the STM stakeholder mechanism towards other stakeholders and the general public.

EEAS.SECDEFPOL.5 collects, stores, processes and uses your personal data to organise, prepare, manage, and follow up on meetings, assignments, and deliverables which includes:

1. manage emails, invitations, requests, general correspondence, and other communication activities from, to and with members and observers; this entails the management of contact lists by EEAS.SECDEFPOL.5 and the use thereof by member and observers as well as the transmission of those contact lists to and use thereof by DEFIS.B.1;
2. manage participants' access to EEAS premises¹¹, take into account special assistance requirements and meal preferences¹², and ensure other organisational and administrative activities;
3. collect and verify Personal Security Clearance Certificates (PSCC)¹³ of participants who confirmed their attendance for meetings in which EU classified information will be discussed;
4. publish¹⁴ and disseminate¹⁵ photos, videos or other materials (including lists, meeting agendas and minutes) containing personal data to promote the work of the STM stakeholder mechanism towards other stakeholders and the general public.

³ using email, AGM ([DPR-EC-01141 Information system supporting the organization of meetings](#)), Microsoft Teams ([DPR-EC-04966 EC M365 environment](#)), CIRCABC ([DPR-EC-01666 CIRCABC](#)) or other appropriate tools

⁴ using EUSurvey ([DPR-EC-01488 EUSurvey](#)) or other appropriate tools

⁵ [DPR-EC-00655 Commission Physical Access Control System \(PACS\)](#)

⁶ [DPR-EC-01063 Processing of personal data linked to meetings and events](#)

⁷ [DPR-EC-00301 Registration of Legal Entity and Bank Account records in the central EC Accounting System](#)

⁸ using Skype for Business ([DPR-EC-02548 Unified Communication and Collaboration](#)), Microsoft Teams ([DPR-EC-04966 EC M365 environment](#)), WebEx ([DPR-EC-05006 Service de Web Conference \(Webex\)](#)) or other appropriate tools

⁹ on the DEFIS website ([DPR-EC-00083 Processing of personal data on European Commission web sites \(within the europa.eu domain\), including IP addresses, by visitors of the publicly available websites](#)), in reports, presentations, or other appropriate materials

¹⁰ using Commission social media channels ([DPR-EC-00073 Social Media Use by the European Commission](#)) or other appropriate means

¹¹ using eVISITOR ([eVISITOR Privacy Statement](#)) or other appropriate tools

¹² see [Privacy Statement](#) related to events and meetings, including using VTC tools

¹³ see [Privacy Statement](#) related to personnel security clearance (PSC) management

¹⁴ on the EEAS website ([Privacy Statement](#)) of the service handling space matters, in reports, presentations, or other appropriate materials, in reports, presentations, or other appropriate materials

¹⁵ using EEAS social media channels (e.g. Twitter) or other appropriate means

Subgroup 2 of the STM stakeholder mechanism

DEFIS.B.1 collects, stores, processes, and uses your personal data to organise, prepare, manage, and follow up on meetings, assignments, and deliverables; this includes:

1. consult appointed co-chairs on inviting candidate members and observers or representatives of candidate members or observers to meetings of subgroup 2 after having assessed their application file as part of the selection process;
2. appoint Working Group co-chairs by main group or subgroup co-chairs;
3. exchange meeting documents, assignments and deliverables¹⁶, and share information with other Commission services to follow up on meetings, assignments and deliverables;
4. share contact lists with members and observers of subgroup 2 or its Working Groups; membership lists may contain names, affiliated entities/organisations and professional contact details and aim at enabling exchanges and discussions among fellow members and observers;
5. invite independent experts with specific knowledge to take part on an *ad hoc* basis in the work of subgroup 2 or its Working Groups;
6. collect feedback and ideas from members and observers¹⁷;
7. manage emails, invitations, requests, general correspondence, and other communication activities from, to and with members and observers; this entails the management of contact lists by the Commission and the use thereof by members and observers;
8. manage participants' access to Commission premises¹⁸, take into account special assistance requirements and meal preferences¹⁹, and ensure other organisational and administrative activities;
9. manage travel and subsistence cost reimbursements and payments of special allowances, if applicable²⁰;
10. use web-conferencing²¹ services including meeting recordings and information in the chat function for drafting minutes and enabling follow-up;
11. include the names of members and observers in membership lists, agendas, attendance lists, meeting minutes etc. published on the Commission website of the service handling space matters;
12. publish the declarations of interest of members and observers appointed in a personal capacity on the Commission website of the service handling space matters;
13. publish²² and disseminate²³ photos, videos or other materials (including lists, meeting agendas and minutes) containing personal data to promote the work of the STM stakeholder mechanism towards other stakeholders and the general public.

The natural way for the Commission and the EEAS to obtain the opinion of stakeholders is through meetings and exchanges with those stakeholders. The STM stakeholder mechanism therefore allows us to collect advice and views from a variety of key stakeholders. This serves us as a basis for sound policymaking and implementation and helps us to develop an appropriate EU approach on STM that benefits all relevant stakeholders. Establishing and publishing membership lists, agendas, attendance lists, meeting minutes, and other materials also allows us to communicate on and promote the work of the STM stakeholder mechanism.

Your personal data will *not* be used for an automated decision-making including profiling.

3. DATA PROCESSED: What data do we process?

To carry out this processing operation, we collect the following categories of personal data:

- name and preferred salutation e.g. title or rank (optional);
- affiliated entity/organisation and function;
- contact details, e.g. professional email address, phone number, mobile telephone number, postal address, company and department, country of residence/registration, IP address;
- information for the evaluation of selection or eligibility criteria, such as expertise, technical skills, languages, educational background, professional experience including details on current and past employment;
- nationality, date of birth, ID/passport number, date of issue and expiry;
- gender (optional and for statistical purposes only);
- interest represented (only for applicants applying to be appointed as members or observers representing a common interest shared by stakeholders in a particular policy area, and for organisations applying to be appointed as members or observers);
- information included in the declarations of interests (only for applicants applying to be appointed as members or observers in a personal capacity);
- special assistance requirements or meal preferences;
- bank account reference (IBAN and BIC codes), VAT number, form/use of transport, hotel, and banking information, etc;
- web-conferencing recording of the meeting incl. information entered in the chat function;
- face and other identifiable elements;
- PSCC transmitted to EEAS Security Accreditation services.

¹⁶ using email, AGM ([DPR-EC-01141 Information system supporting the organization of meetings](#)), Microsoft Teams ([DPR-EC-04966 EC M365 environment](#)), CIRCABC ([DPR-EC-01666 CIRCABC](#)) or other appropriate tools

¹⁷ using EUSurvey ([DPR-EC-01488 EUSurvey](#)) or other appropriate tools

¹⁸ [DPR-EC-00655 Commission Physical Access Control System \(PACS\)](#)

¹⁹ [DPR-EC-01063 Processing of personal data linked to meetings and events](#)

²⁰ [DPR-EC-00301 Registration of Legal Entity and Bank Account records in the central EC Accounting System](#)

²¹ using Skype for Business ([DPR-EC-02548 Unified Communication and Collaboration](#)), Microsoft Teams ([DPR-EC-04966 EC M365 environment](#)), WebEx ([DPR-EC-05006 Service de Web Conference \(Webex\)](#)) or other appropriate tools

²² on the DEFIS website ([DPR-EC-00083 Processing of personal data on European Commission web sites \(within the europa.eu domain\), including IP addresses, by visitors of the publicly available websites](#)), in reports, presentations, or other appropriate materials

²³ using Commission social media channels ([DPR-EC-00073 Social Media Use by the European Commission](#)) or other appropriate means

4. DATA CONTROLLER: Who is entrusted with processing your data?

The data controllers jointly determining the purpose and the means of the processing activity are:
The **European Commission** (EC) and the **European External Action Service** (EEAS).

The European Commission unit entrusted with managing the personal data processing is the following organisational entity:
EC Directorate-General for Defence Industry and Space, Directorate Innovation & Outreach, Unit Secure connectivity, Space surveillance and Applications ('DEFIS.B.1').

The, EEAS Division entrusted with managing the personal data processing is the following organisational entity:
EEAS Security and Defence Policy Directorate, Division SecDefPol.5 – Space ('EEAS.SECDEFPOL.5')

5. RECIPIENTS OF THE PERSONAL DATA: Who has access to your data?

Access to your personal data is provided to Commission and EEAS staff responsible for carrying out this processing operation and to authorised staff according to the "need to know" principle. Such staff abide by statutory, and when required, additional confidentiality agreements.

In addition, access to your personal data is provided to

- appointed co-chairs of subgroup 2 consulted by the Commission on inviting members and observers to meetings following the assessment of members' and observers' application by the Commission as part of the selection process;
- appointed members and observers authorised to access the names, functions and professional contact details of fellow members and observers and who will see and hear the names of experts invited on an *ad hoc* basis;
- *ad hoc* experts who may see and hear the names, functions, and affiliated entities/organisations of, as well as the positions expressed by the members and observers attending the meeting to which the *ad hoc* experts have been invited;
- Commission security guards authorised to manage registrations and access procedures on Commission premises;
- EEAS security guards authorised to manage registrations and access procedures on EEAS premises;
- Commission staff authorised to verify, maintain, upgrade and/or troubleshoot IT systems, Commission servers and/or databases containing personal data of members or observers of the STM stakeholder mechanism, and of *ad hoc* experts;
- Commission staff authorised to access personal data of members or observers of the STM stakeholder mechanism and of *ad hoc* experts for reimbursements and payments of special allowances if applicable;
- Commission staff responsible for managing Commission meeting rooms and equipment authorised to access audio-visual recordings of meetings;
- EEAS staff responsible for managing EEAS meeting rooms and equipment authorised to access audio-visual recordings of meetings;
- EEAS staff authorised to manage verifications of PSCCs of participants who confirmed their attendance for meetings in which EU classified information is discussed;
- Commission staff authorised to promote the work of the STM stakeholder mechanism;
- EEAS staff authorised to promote the work of the STM stakeholder mechanism.

Publication of personal data

We publish meeting agendas, membership lists, attendance lists, meeting minutes, etc. of the STM stakeholder mechanism on the Commission website. We may also publish and disseminate photos, videos, presentation, etc. of STM stakeholder mechanism events on Commission and/or EEAS websites, social media channels, or other appropriate tools. These tools may use cookies and follow their own data policies. Published materials contain your personal data *only if* you have given us your consent.

Please note that pursuant to Article 3(13) of the Regulation, public authorities (e.g. Court of Auditors, EU Court of Justice) which may receive personal data in the framework of a particular inquiry in accordance with Union or Member State law shall not be regarded as recipients. The processing of those data by those public authorities shall be in compliance with the applicable data protection rules according to the purposes of the processing.

The information we collect will not be given to any third party, except to the extent and for the purpose we may be required to do so by law.

International transfer

In accordance with Regulation (EU) 2018/1725, we may transfer your personal data to members and observers who reside outside the territory of the EU/EEA, are nationals of a non-EU/EEA Member State, or represent an organisation in a third country or an international organisation. This transfer is based on:

- Commission adequacy decisions for the country of which non-EU/EEA members and observers are nationals or residents, respectively, the country in which the organisation they represent is based, or the international organisation they represent pursuant to Article 47 of Regulation (EU) 2018/1725 where such decision exists;
- Compliance with Chapter V of that Regulation as regards third countries and international organisations for which the Commission has not issued an adequacy decision.

6. ACCESS, RECTIFICATION AND ERASURE OF DATA: What rights do you have?

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access your personal data and to rectify them in case your personal data are inaccurate or incomplete. Where applicable, you have the right to erase your personal data, to restrict the processing of your personal data, to object to the processing, and the right to data portability.

You have the right to object to the processing of your personal data, which is lawfully carried out pursuant to Article 5(1)(a) on grounds relating to your particular situation.

You can object to the processing or withdraw your consent to the processing which was based on consent (see point 7) at any time by notifying the controllers). The withdrawal will not affect the lawfulness of the processing carried out before you have withdrawn your consent.

We will consider your request, take a decision, and communicate it to you without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary. For more detailed legal references, you can find information in Articles 14 to 21, 23 and 24 of Regulation (EU) 2018/1725. In specific cases, restrictions under Article 25 of the Regulation may apply.

Where you wish to exercise your rights in the context of one or several specific processing operations, please provide their description i.e. their Record/Privacy Statement references (see point 2) in your request.

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions, or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the data controllers:

European Commission, DG DFIS.B.1: DEFIS-STM@ec.europa.eu
European External Action Service, EEAS.SECDEFPOL.5: space@eeas.europa.eu

7. LEGAL BASIS: On what grounds do we collect your data?

We process your personal data, because:

- according to subparagraph (a) of Article 5 paragraph 1 of Regulation (EU) 2018/1725, processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body;
- according to subparagraph (c) of Article 5 paragraph 1 of Regulation (EU) 2018/1725, processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract, in case of contracts with experts;
- according to subparagraph (d) of Article 5 paragraph 1 of Regulation (EU) 2018/1725, the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Your consent is required for the following processing activities:

- collect feedback and ideas from members and observers;
- take into account special assistance requirements and meal preferences;
- include the names of members and observers in membership lists, agendas, attendance lists, meeting minutes etc. published on the DEFIS website;
- publish the declarations of interest of members and observers appointed in a personal capacity on the DEFIS website;
- publish and disseminate photos, videos, or other materials (including lists, meeting agendas and minutes) containing personal data to promote the work of the STM stakeholder mechanism towards other stakeholders and the general public on the Commission and EEAS websites and social media accounts.

If you opt-in, you are giving us your explicit consent under Article 5(1)(d) of Regulation (EU) 2018/1725 to process your personal data for those specific purposes. You can give your consent by informing one of the controllers or by ticking the box(es) in the registration form where applicable. If you do not wish, you also have the option not to provide consent to any of the above or to give consent only to one or more data processing activities. You can withdraw consent any time by contacting the data controller at the functional mailboxes under point 6.

The processing is also necessary for archiving purposes. Archiving shall be proportionate to the aim pursued, respect the essence of the right to data protection, and provide for suitable and specific measures to safeguard the fundamental rights and the interests of the data subject.

The legal references for the processing under (a) are:

- [Regulation \(EU\) 2021/696](#) of the European Parliament and of the Council of 28 April 2021 establishing the Union Space Programme and the European Union Agency for the Space Programme and repealing Regulations (EU) No 912/2010, (EU) No 1285/2013 and (EU) No 377/2014 and Decision No 541/2014/EU;
- Joint Communication [JOIN\(2022\) 4 final](#) of the European Commission and the High Representative of the Union for Foreign Affairs and Security Policy of 15.2.2022 to the European Parliament and the Council on '*An EU Approach for Space Traffic Management – An EU contribution addressing a global challenge*';
- [Council Conclusions 10071/22](#) on an *EU approach to space traffic management*;
- [European Parliament Resolution P9_TA\(2022\)0355](#) on an *EU approach for space traffic management*;
- Articles 11 and 17 of the [Treaty of the European Union](#);
- Article 15 of the [Treaty on the Functioning of the European Union](#);
- [Regulation \(EU\) 2018/1725](#) of the European Parliament and of the Council, of 23 October 2018, on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

8. TIME LIMIT & DATA SECURITY: for what period and how securely do we process your data?

Storage period

We keep your personal data only for the time necessary to fulfil the purpose of collection and further processing, namely:

- for the **selection of members and observers:**
 - for the period during which you are a member or observer or a representative of a member or observer of the main group or subgroup;
 - for five years after the date on which you are no longer a member or observer or a representative of a member or observer of the main group or subgroup;
 - for five years after the date on which the STM stakeholder mechanism or concerned subgroup was closed down;
 - for three years after the end of the selection process in case of a rejected application.
- for the **organisation, preparation, management, and follow-up of meetings, assignments, and deliverables:**
 - for five years after the date on which you are no longer a member or observer or a representative of a member or observer of the main group or subgroup, or after the STM stakeholder mechanism or a subgroup was closed down for personal data necessary for consulting subgroup 2 co-chairs on inviting candidate members and observers, exchanging meeting documents, assignments, and deliverables, establishing and sharing contact lists, inviting independent experts, collecting feedback and ideas, organising meetings, managing emails, invitations, requests, general correspondence, and other communication activities, managing reimbursements and payments, establishing membership lists, agendas and meeting minutes, and promoting the work of the STM stakeholder mechanism;
 - six months after the termination of your link to the Commission for personal data collected to issue an access pass to Commission premises;
 - two years after the termination of your link to the EEAS for personal data collected to issue an access pass to EEAS premises;
 - five years after the expiry of your PSCC for personal data related to PSCCs;
 - one month after the end of the meeting for sensitive personal data relating to special assistance requirements and meal preferences;
 - three months after the meeting for audio-visual recordings to establish meeting minutes.

When the STM stakeholder mechanism is closed, we remove declarations of interests from our website which are then no longer public; however, we keep these declarations on file for five years after the closure in line with the Commission retention period. For transparency reasons, other details and personal data that was published on our website while the STM stakeholder mechanism was active remain visible on our website for five more years with an indication that the STM stakeholder mechanism is closed.

Security of data

All personal data in electronic format (emails, documents, databases, uploaded batches of data, etc.) are stored either on the servers of the Commission or the EEAS. All processing operations are carried out pursuant to the [Commission Decision \(EU, Euratom\) 2017/46](#) of 10 January 2017 on the security of communication and information systems in the Commission and Article 8 of the [HR Decision on the Security Rules for the EEAS](#), respectively.

To protect your personal data, the Commission and the EEAS have put in place a number of technical and organisational measures. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.

The collected personal data are stored on servers that abide by pertinent security rules. Data is processed by assigned staff members. Access to specific files requires authorisation. Measures are provided to prevent unauthorised entities from access, alteration, deletion, disclosure of data. General access to personal data is only possible to recipients with a UserID/Password. Physical copies of personal data are stored in a properly secured manner.

9. EC and EEAS DATA PROTECTION OFFICERS: Any questions to the DPO?

If you have enquiries you can also contact

- the Data Protection Officer of the European Commission (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data by the Commission or under the common responsibility of the joint controllers (see point 4) under Regulation (EU) 2018/1725; and
- the EEAS Data Protection Officer at DATA-PROTECTION@eeas.europa.eu with regard to issues related to the processing of your personal data by the EEAS or under the common responsibility of the joint controllers (see point 4) under Regulation (EU) 2018/1725.

The Commission Data Protection Officer (DPO) publishes the register of all processing operations of personal data by the Commission. You may access the register via the following link: <http://ec.europa.eu/dpo-register>.

This specific processing operation has been included in the DPO public register of the Commission with the following reference:

Commission Data Protection Record reference: *DPR-EC-19891*.

The EEAS Data Protection Officer (DPO) publishes the [register](#) and the privacy statements of the processing operations of personal data by the EEAS. You may access the privacy statements via the following link: https://www.eeas.europa.eu/eeas/privacy-statements-data-protection-notice_en.

EEAS Data Protection Compliance Record reference: *e-DPO-3401*.

10. RECOURSE

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the data controllers.