



EUROPEAN UNION

DELEGATION TO THE ARAB REPUBLIC OF EGYPT

Administration

TENDER SPECIFICATIONS

INVITATION TO TENDER No # DELEGYCAI/2018/001-VEHICLE

ANNEX 1

New 4Wheel Drive vehicle

1. Introduction & background

The Delegation of the European Union to Egypt is seeking contractor(s) for the supply of one New 4WD vehicle, to be delivered to the EU Delegation premises.

2. Subject of the contract and value – low value contract art 104 FR and art 137 Rules of application

one 4WD – type station wagon

The total price of the vehicle may not exceed: **Euro 23.000**

3. Place of performance and delivery time

The Delegation of European Union to Egypt

Delivery: max 6 months from order acceptance

4. Selection criteria and Technical specifications (Different models could be proposed by the tenderer.)

4.1 Selection criteria

The tenderer must have the maker's authorisation to sell the proposed vehicle in the **ARAB REPUBLIC OF EGYPT**

4.2 Economic and Financial criteria

The tenderer must have executed at least 3 similar contracts during the last 12 months.

4.3 Minimum Technical requirements

Model year: minimum 2017 or 2018

Left Hand four wheel drive vehicle

Engine : Minimum 2000 cc

-Fuel type: petrol

-Minimum 100 kW

-Minimum torque 240 Nm

-Emission norms : minimum EUR2

-Fuel tank : minimum 60 liters

-Wheels minimum R17 and Aluminium

-5 seater minimum

-Doors : 4 minimum

-Power windows

-Central locking

-ABS

-Automatic gear box

-Ground clearance : minimum 180 mm

-Air conditioning front and back

-Minimum : 24 months guarantee or 60.000km

- Differential lock front or rear or both or central

- Brakes Front: disc; Rear: disc

-Radio AM/FM

-Delivery: EU Delegation premises (Address in invitation letter/tender Specification)

A part from the above minimum technical requirements, some of these items will be evaluated in order to compare the quality of the different proposed vehicles and allow a technical ranking. (see point 7.1 below)

The technical specifications of the vehicle must at least comply with the requirements valid in Egypt

The proposed vehicle must be a Trademark and Model widely used in the European Union and Egypt, an official representation of the maker must be present in Cairo

5. Presentation of tenders

Tenders must be submitted in duplicate, using the tender forms attached, taking account of the following:

a) Prices must be:

Denominated in EGP, Euros or US \$ (comparison in € based on conversion at official exchange rate used by the EU institutions for its accounting in March 2017) and be firm and not subject to revision during 90 days from the deadline for the submission of tenders;

Calculated free of all duties, tax and dues (the European Union is exempt from all taxes and dues, including value added tax (VAT), pursuant to the provisions of Articles 3 and 4 of the Protocol on the privileges and immunities of the European Union and to VAT exoneration conditions applicable in Egypt;

"all inclusive" - vehicles to be delivered CIF, all costs (transport, container, insurance, preparation ...) included;

Advance payments of **more than 75 %** will not be accepted

b) Tenders must be accompanied by all requested documents (see point 6. hereunder).

c) The tender must be signed and dated.

d) The forms to be filled in by the tenderer may not be altered in any way.

Submission of a tender implies that the tenderer:

- accepts all the terms and conditions referred to in the purchase order attached in Annex 1 to this specification;
- Waives its own terms and conditions.

Period of validity of the tender: 90 days from the deadline for the submission of tenders.

6. Documents to be submitted:

6.1 Documents constituting the technical bid (to be placed in the 'technical bid' envelope):

- i) A **technical description of the vehicle** detailing the technical specifications and the performance level of the equipment that the tenderer intends to supply in order to meet the specifications. See Annex 2.

This description should be accompanied by any necessary graphic documentation (drawings, brochures, etc.);

- ii) the **certificates** delivered by the manufacturers (conformity certification) attesting that the proposed equipment conforms to the European and international safety standards applicable in the sector covered by this invitation to tender.

6.2 Documents constituting the financial bid (to be placed in the ‘financial bid’ envelope):

- iii) The **price schedule, duly completed**; See Annex 3.

6.3 Declaration on honour

iv)The tenderer will provide a declaration on his honour duly signed and dated, stating that he is not in one of the situations referred to in Articles 106 and 107 of the EU Financial Regulation and complies with the selection criteria. See Annex 4.

The tenderer to whom the contract will be awarded may be requested to provide, before the signature of the contract, evidence confirming the declaration.

If any of the documents listed in points 6.1, 6.2 and 6.3. are missing or incomplete, the tender will be judged not to conform to requirements and will be rejected, subject to the application of Article 148(3), of the implementing rules of the Financial Regulation applicable to the general budget of the European Union.

7. Award criteria and non-compliance of tenders

The contract will be awarded to the economically most profitable tender that will be evaluated on the basis of the following criteria:

Part 1: Technical offer (100 points):

Only the tenders complying with all minimum requirements mentioned in point 4.3 (Yes/No based) and a minimum of 70 points according the detailed list below will be considered for the financial evaluation

<u>Item</u>	<u>Marks</u>
Power of the vehicle	10
Emission norms	10
Fuel tank	05
Wheels size	05
Number of seats	10
Ground clearance	15
Guarantee	15
Differential lock front or rear or both or central	10
Model year	10
Extra options	10
TOTAL	100

Part 2: Price

For the tender evaluation, the technical quality of the offer will represent 60 % and the price 40 % of the final quotation, according to the following formula:

$$[(OT*60\%)/MOT] + [(MP*40\%)/P]$$

With:

MOT = number of points of the best technical offer

OT: = number of points of the technical offer under examination

MP = best price

P = price of the offer under examination

These criteria will be evaluated on the basis of the forms completed by the tenderer.

8. Annexes

Annex 1 : Purchase order

Annex 2 : Technical specifications of the proposed vehicle, see table

Annex 3 : Financial offer

Annex 4 : Declaration on honour

Annex 5: Financial Identification Form & Legal Entity Form

(For information only, these forms are to be filled in by the supplier if selected).