

## ANNEX 3

### Supporting documents to be attached to the grant application

#### IDENTITY DOCUMENTS

- Legal Entity Identification Form (Annex 5 of the Grant Application Form);
- Applicant's memorandum and articles of association, instrument of incorporation or equivalent<sup>1</sup>;
- Applicant's official registration certificate;
- Declaration or certificate of non-liability for VAT (if applicable);
- Financial Identification Sheet (Annex 6 to the Grant Application Form) - Document giving details of the applicant's bank account or sub-account into which the Community grant will be paid. This document must be produced or certified by the bank concerned and must clearly show the data referred to in section 1.2 of the Grant Application Form.

#### FINANCIAL DOCUMENTS

Applicant's annual accounts for the **last 2 years** for which the accounts have been closed (profit and loss account, balance sheets), including any annexes or other official documents commenting on and supplementing the financial data in the annual accounts.

#### OTHER REQUIRED DOCUMENTS

- Curriculum vitae for those primarily involved in implementing the action;
- A letter committing the financial contribution signed by each sponsor, the applicant included, as indicated in Part 4 of the Grant Application Form;
- Applicant's Declaration – original and signed - (Part 5 of the Grant Application Form);
- Partner(s)' Declaration – original and signed - (Part 5bis of the Grant Application Form);
- List of main related projects undertaken by the lead applicant and partner(s) in the last 3 years.

---

<sup>1</sup> Not applicable to national public authorities in the strict sense. For public-sector entities which derive from the national authorities, provide the founding act, decision or regulation justifying their public-sector status.