

ANNEX 3

Supporting documents to be attached to the grant application

IDENTITY DOCUMENTS

- Legal Entity Identification Form (Annex 6 of the Grant Application Form)
- Applicant's memorandum and articles of association, instrument of incorporation or equivalent¹
- Applicant's official registration certificate
- Declaration or certificate of non-liability for VAT (if applicable)
- Financial Identification Sheet (Annex 7 to the Grant Application Form) - Document giving details of the applicant's bank account or sub-account into which the Community grant will be paid. This document must be produced or certified by the bank concerned and must clearly show the data referred to at 1.2. of the grant application form.

FINANCIAL DOCUMENTS

- Applicant's annual accounts for the **last 2 years** for which the accounts have been closed (profit and loss account, balance sheets), including any annexes or other official documents commenting on and supplementing the financial data in the annual accounts.

OTHER DOCUMENTS

- Curriculum vitae for those primarily involved in implementing the action
- A letter committing the financial contribution signed by each sponsor, the applicant included, as indicated in Part 4 of the Grant Application Form
- Applicant's Declaration (Part 5 of the Grant Application Form)
- List of principal related projects undertaken in the last 2 years

¹ Not applicable to national public authorities in the strict sense. For public-sector entities which derive from the national authorities, provide the founding act, decision or regulation justifying their public-sector status.