

SUPPLY CONTRACT NOTICE

Supply of equipment for a Crisis Response Centre in Nay Pyi Taw, Myanmar

Nay Pyi Taw, Myanmar

1. Publication reference

EuropeAid/135164/L/SUP/MM

2. Procedure

Local Open Tender

3. Programme

IfS – Instrument for Stability

4. Financing

Budget line of the Peace-building Partnership

5. Contracting authority

European Union, represented by the European Commission, which is represented for the purposes of the signature of this contract by Ms Genoveva Ruiz Calavera, Head of Unit 2 of the Service for Foreign Policy Instruments, B-1049 Brussels, Belgium – Fax: +32 222-90873

http://ec.europa.eu/dgs/fpi/announcements/tenders_en.htm

CONTRACT SPECIFICATIONS

6. Description of the contract

The European Commission intends to award 1 or more supply contracts for the supply, delivery, installation and putting into operation of equipment in a Crisis Response Centre, work space of ± 400m² in Nay Pyi Taw, Myanmar.

7. Number and titles of lots

yes, the number of lots : **5**

Lot 1: ICT equipment

Lot 2: Office furniture

Lot 3: Air conditioning units

Lot 4: Generator

Lot 5: Extended warranty of ICT equipment

TERMS OF PARTICIPATION

8. Eligibility and rules of origin

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

Eligibility rules and a detailed list by instrument/country can be found under IfS / Stability Instrument of Annex A2b of the Practical Guide to contracts procedures for EU external actions : <http://ec.europa.eu/europeaid/prag/annexes.do?group=A>.

9. Grounds for exclusion

Tenderers must submit a signed declaration, included in the Tender Form for a Supply Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the Practical Guide to contracts procedures for EU external actions.

<http://ec.europa.eu/europeaid/prag/document.do?chapterId=2.3.&id=41>

Tender submission form/Point 7.9: <http://ec.europa.eu/europeaid/prag/annexes.do?group=C>

10. Number of tenders

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderer may submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

11. Tender guarantee

No tender guarantee required.

12. Performance guarantee

The successful tenderer will be asked to provide a performance guarantee of **5%** of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

For amounts of €150.000 or below, the Contracting Authority will not require such a guarantee.

13. Information meeting and/or site visit

No information meeting is planned

14. Tender validity

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

15. Period of implementation of tasks

All Goods shall be delivered DDP to an Official Myanmar Government Building in Nay Pye Taw, no later than 30 days from contract signature.

All Installation services shall be completed within the Official Government Building in Nay Pye Taw, no later than 45 days from contract signature.

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole:

- 1) **Economic and financial capacity of tenderer** (based on i.a. item 3 of the Tender Form for a Supply Contract). In case of tenderer being a public body, equivalent information should be provided.
 - The average annual turnover of the tenderer in the last 2 years must exceed two times the value of his total financial proposal for all Lots offered under this tender.
- 2) **Professional capacity of tenderer** (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract)
 - The tenderer should have a minimum of two staff employed on a permanent basis in the field(s) related to this contract; and
- 3) **Technical capacity of tenderer** (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract)
 - The tenderer should have successfully completed at least one contract for the same or similar type of supplies with a value of at least the value of his total financial proposal, over the past three years prior to the submission deadline of this tender procedure. The tenderer should meet this criteria for each Lot they submit a tender.

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may *not* be considered appropriate by the Contracting Authority are when the tenderer rely in majority on the capacities of other entities or when they rely on key criteria. If the tenderer rely on other entities it must prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing an undertaking on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the Contracting Authority.

17. Award criteria

Price.

TENDERING

18. How to obtain the tender dossier

⇒ The tender dossier is available from the following Internet address:
<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>.

⇒ The tender dossier is also available from the Contracting Authority and from:

The EU Delegation to Myanmar

45 Inya Myaing Road, Golden valley (2) Ward, Bahan Township, Yangon

http://eeas.europa.eu/delegations/myanmar/grants_tenders/tenders/index_en.htm

as well as from:

The EU Delegation to Thailand

Kian Gwan House II, 17th Floor, 140/1 Wireless Road, Bangkok 10330

http://eeas.europa.eu/delegations/thailand/grants_tenders/tenders/index_en.htm

Tenders must be submitted using the standard Tender Form for a Supply Contract included in the tender dossier, whose format and instructions must be strictly observed.

⇒ Tenderers with questions regarding this tender should send them in writing to:
**The European Commission, Unit 2 of the Service for Foreign Policy Instruments,
Rond-Point Schuman 9A, B-1049 Brussels, Belgium**
FPI-IFS-Myanmar-2013@ec.europa.eu

(mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders.

⇒ Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the EuropeAid website at:
<https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome>
http://eeas.europa.eu/delegations/myanmar/grants_tenders/tenders/index_en.htm
http://eeas.europa.eu/delegations/thailand/grants_tenders/tenders/index_en.htm

19. Deadline for submission of tenders

Tenders must be received before **19/11/2013 at 12:00 noon** (local time) at the offices of the **EU Delegation to Myanmar** (45 Inya Myaing Road, Golden valley (2) Ward, Bahan Township, Yangon) or of the **EU Delegation to Thailand** (Kian Gwan House II, 17th Floor, 140/1 Wireless Road; Bangkok 10330).

Any tender received after this deadline will not be considered.

20. Tender opening session

On **20/11/2013 at 02:30 pm** (local time) at the offices of the **EU Delegation to Thailand** (Kian Gwan House II, 17th Floor, 140/1 Wireless Road, Bangkok 10330).

21. Language of the procedure

All written communications for this tender procedure and contract must be in English.

22. Legal basis

Stability instrument (Regulation (EC) N° 1717/2006 of the EP and of the Council of 15 November 2006- OJ L 327/1 of 24.11.2006)

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ:L:2006:327:0001:0011:EN:PDF>