

"Supporting Independent Publishing in Central Asia 6th" Program

Warsaw/Poland
Polish-Czech-Slovak Solidarity Foundation

Information

The Program "Supporting Independent Publishing in Central Asia 6th" is addressed to non-governmental organizations, independent press and publishing houses from Central Asia. Application from governmental bodies and organizations will not be accepted. The program is implemented by the Polish – Czech – Slovak Solidarity Foundation and it is financed by the National Endowment for Democracy.

It is planned that 11 participants will be trained to prepare simple websites, placing it on server and publishing, and managing its content within the framework of this program. **The training will be in Russian.** Training sessions will be organized as two weeks long workshops providing 40 hours of training. 1-2 persons will be working at one computer station. The first training is planned in May 2014.

In addition, 5 selected organizations will receive computer equipment..

During the trainings the Foundation will organize meetings with representatives of various Polish organizations and institutions, as required by the participants.

Organizations participating in the program will be selected by the Program Council on the basis of their applications consisting of the following documents:

- cover letter describing reasons why the organization wants to participate in the program and providing list of candidates for training signed by the chairman of organization,
- application of the organization^(*),
- individual applications^(*) of candidates (no more than 2 from each organization).

^(*)Application forms are available in the Foundation's office and from the Foundation's Web-site.
Applications may be sent by mail, fax or e-mail.

Evaluation criteria include evaluation of previous activities of the organization, usefulness of program for the organization and evaluation of candidates. In addition, decisions regarding granting computer equipment will be based on commitment and progress made by training participants from a given organization.

On the request of the Program Coordinator, the Program Council may remove program participant provided his/her behavior was reprehensible.

Program participants will be housed in tourist hotels in double rooms. The Foundation will provide them with daily allowances, covering the costs of daily expenditures (food, transportation, local calls and cultural events). The Foundation will also finance the costs of health and accidents insurance.

The Foundation will reimburse costs of travel to Poland and back by plane economy class tickets.; however the Foundation reserves itself a possibility for determining the maximum amount of reimbursement.

All the details regarding the program and application forms are available in the office of the Foundation:

The Foundation of Polish-Czech-Slovak Solidarity
5, Szpitalna Str., suite 5, 00-031 Warsaw, Poland
tel. (+48-22) 828 9128 w. 141, 826 35 98, fax (+48-22) 828 9129
e-mail: fundacja@spczs.engo.pl, spczs@szpitalna.ngo.pl
<http://www.spczs.engo.pl>

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Warsaw/Poland

The Polish-Czech-Slovak Solidarity Foundation

The program "Supporting Independent Publishing in Central Asia 5th" is directed to these social groups in Central Asia that, through international cooperation, are prepared to overcome obstacles and to breakdown barriers and hostilities between people as well as to groups free of narrow minded nationalism, open to the development of democracy and oppose state control of freedom of thought and speech. The program is to serve these organizations for which freedom of speech means not only political freedom, but also an opportunity to communicate with people, who are currently separated by national borders. The program is also to facilitate reconciliation and cooperation among people.

An useful tool for reaching these goals is technical knowledge allowing ideas to be transferred. Participants will acquire this knowledge within the framework of the program.

The program, conducted in Warsaw by the Polish-Czech-Slovak Solidarity Foundation and financed by the National Endowment for Democracy, will train 11 representatives from independent organizations located in Kazakhstan, Kyrgyzstan, Uzbekistan, Tajikistan and Turkmenistan. Every two-week training course will be primarily devoted to mastering web page preparing skills. Its participants will return to their organizations fully capable of independently conducting internet activity. In addition, 5 of selected organizations will receive computer equipment.

The selection of organizations will be made by the Program Council on the basis of the main goal of the entire program as well as the initial conceptual and organizational preparations of a given group to join the flow of information and ideas that could be facilitated by the applied technology. The Program Council will also select organizations from among those participating in the program that will receive technical assistance in the form of computer hardware.

Beneficiary organizations will be selected by the Program Council made of:

- Andrzej Halicki -Chairman (MP, Polish Parliament),
- Bogumiła Berdychowska (Expert, The National Centre of Culture),
- Zbigniew Janas (former MP, The Polish – Czech – Slovak Solidarity Foundation),
- Paweł Kowal (MP, European Parliament),
- Bartosz Węglarczyk (editor, the daily newspaper Rzeczpospolita).

The Program Council will take also a supervisory task over the program implementation

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Supporting Independent Publishing in Central Asia 6¹

APPLICATION FORM ON THE ORGANIZATION²

1. Organization Name (in English):	
1a. Organization Name (in your native language):	
2. Address (in English):	
2a. Address (in your native language):	
3. Telephone:	4. Fax:
5. E-mail:	6. WWW site:
6. Organization type (association, foundation, trade union, newspaper, etc.):	
7. Date of founding the organization:	
8. Is the organization registered anywhere? If yes, where and when:	
9. Has the organizations got the bank account? If yes, please give the bank name and account number:	
10. Authorities (kind of organization's authorities, names and surnames of authorities' members):	
11. Objectives:	

¹ The project is financed by the National Endowment for Democracy and organized by the Polish – Czech – Slovak Solidarity Foundation.

² Please fill application form clearly in English and your native language

12. Projects and activities undertaken by the organization (short description):
13. Subsidies received and other kind of funding:
14. Current and past publishing / printing activities (short description). <u>Please enclose the examples of your works.</u>
15. Does the organization have computer equipment? If yes, please give the short description.
16. In what way the organization is to utilize the trained members and equipment, which you eventually receive:
17. What kind of hardware and/or software does organization need the most:
18. References (names, titles, addresses, and telephones).

Signature	
Name	
Title	
Date	

Application Form on Participants
in Supporting Independent Publishing in Central Asia 6 Program ¹

Place for photo	1. Name, last name and father name (in English):	
	1a. Name, last name and father name (in your native language):	
	2. Male / Female	3. Citizenship
4. Home address (in English):		
4a. Home address (in your native language):		
5. Telephones:	6. Skype ID	
7. E-mail, WWW site:		
8. Date and place of birth:		
9. International passport number:		
10. Education:		
11. Profession:		
12. Place of work and position (function and duties):		
13. Position or function in a recommended organization:		
14. Foreign languages (spoken and written - indicate what level):		
	Spoken	Written
English:		
Polish:		
Others:		

¹ Please fill this form in English using capital or printed letters.

15. Membership in other organizations:
16. Has a candidate ever had a previous contact with a publishing techniques or with edited or designed of websites, if yes specify:
17. What does the candidate expect from the course:
18. What kind of places and institutions does candidate want to visit, what people does candidate want to meet in Warsaw:
19. Has a candidate ever participated in foreign training or internships? If yes, where, and when.

Signature	
Name	
Title	
Date	

1. HARDWARE

1.1. Specify the compute equipment that your organization is equipped with (model of CPU, RAM and HDD capacity, monitor dimension):

Computers:

Printers:

Scanners:

Other:

1.2. Describe the computer equipment that you work with:

2. SOFTWARE

Specify software you work:

I have never used computer ☐ or: ☐ Win XP/Vista, MS Office.

2.1. Specify Desktop Publishing software (Page Maker, Quark Xpress, InDesign etc.) that you use. Specify names and version. How long do you use this software? How many hours do you work with it?

2.2. Specify bitmap graphics software (Adobe PhotoShop, Fractal Designer Painter, Corel Photo Paint etc.) that you use. Specify information as above.

2.3. Specify vector graphics software (Corel Draw, Adobe Illustrator, etc.) that you use. Specify information as above.

2.4. Specify html editor and webdesign software (Adobe Muse, Adobe Dreamweaver or other)

3. WHAT KIND OF TRAINING DO YOU WANT?

☐ Level I (beginners)

☐ Level II (advanced computer users, DTP and web design beginners)

☐ Level III (advanced)