



**EUROPEAN UNION**

DELEGATION TO THE REPUBLIC OF BOTSWANA AND SADC

## **INVITATION FOR EXPRESSION OF INTEREST**

### **Advisory services for the implementation of the Private Sector Development Programme in Botswana**

The Delegation of the European Union to Botswana and SADC wishes to invite interested parties to express interest in providing technical assistance in the form of a Senior Advisor to strengthen the management and implementation capacity of Business Botswana in order to achieve the objectives of the Private Sector Development Programme (PSDP). The services requested are for a period of eight (8) months with seven (7) months input commencing in July, 2016 for the maximum budget of 125,000 Euro and with the possibility of extension with another approximately 6 months should the need arise. The assignment will be financed from the 10<sup>th</sup> European Development Fund through a service contract.

The PSDP was developed within the framework of the Private Sector Development Strategy, in partnership with the Ministry of Investment, Trade and Industry (MITI) of the Government of Botswana, the Botswana Confederation of Commerce, Industry and Manpower (BOCCIM, currently Business Botswana) and with the Center for the Development of Enterprises (CDE) under the private sector component of the 10th EDF Empowerment of Non-State Actors program. The implementation of the initially three (3) years programme with the total budget of 2.8 Million Euro, started in April 2013 within the framework of a Contribution Agreement with CDE. Following the decision on the closure of the CDE, as well as the need to extend the duration of the programme, the implementation of the remaining activities were transferred to Business Botswana (BB) with a Grant agreement for duration of one year with a budget of 1,1 Million Euro. The program is meant to support private sector development for the purpose of improving the business environment in Botswana and stimulate economic diversification in the private sector as well as to increase the role of SMMEs in the economy. For further information on the programme, please visit: [www.botspsdpmade.org](http://www.botspsdpmade.org).

Under the joint responsibility of the EU Delegation and Business Botswana (BB), services will be required for assisting the implementation of PSDP with various operational, administrative and financial tasks.

The following selection criteria will be applied to candidates:

- 1) Economic and financial capacity:
  - total average turnover of the candidate must exceed the maximum budget of this contract for the last three years (2013, 2014 and 2015).
- 2) Professional capacity:
  - the candidate must have a minimum of fifteen (15) years working experience in the private sector development field, and;
  - at least three (3) years of experience in the management and implementation of a donor funded private sector development project.

3) Technical capacity:

- The candidate has worked successfully on at least one project, with a budget of at least that of this contract, in fields related to private sector development in the past three year (2013, 2014 and 2015).

To assess the above elements, interested parties are requested to submit/send written Expressions of Interest (*EOI*), including the total average turnover for the last three years, a profile of their corporation/company/group or as individuals, a description of their full range of private sector expertise and a listing of relevant present and past assignments in the area of private sector development until **the deadline of 11:00 hrs of the 6<sup>th</sup> May, 2016, Botswana time..**

No additional or supporting documents are required at this stage. Only the written Expression of Interest including all the elements referred above.

Interested parties are also cautioned that this is not an invitation to tender. The Tender dossier including detailed requirements will be sent to shortlisted parties only.

Fully completed profiles and related information can be delivered at the Delegation of the European Union to Botswana and SADC, Plot 758, Robinson Road, Gaborone, Botswana or sent by e-mail to the below mentioned contacts. The interested party will receive an acknowledgement of receipt that makes proof of compliance with the time-limit of receipt.

**Contact Persons:** Delegation of the European Union to Botswana and SADC

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