



EUROPEAN UNION

DELEGATION OF THE EUROPEAN UNION
TO BARBADOS AND THE EASTERN CARIBBEAN

VENDORS' LIST

The Delegation of the European Union to Barbados and the Eastern Caribbean has the intention to collect a list of vendors to be invited to submit tenders under the following conditions:

- 1.- Tenders relate to supplies, services or works indicated in the list below.
- 2.- Natural and legal persons interested in participating in these tenders are invited to send their application either by post or by e-mail to the following address:

By Post:

The Delegation of the European Union to Barbados and the Eastern Caribbean

Hastings

Christ Church

Barbados

By e-mail: delegation-barbados-hoa@eeas.europa.eu

The application must contain the following information for being accepted in the vendors' list:

- Identification of the vendor (supplier, service provider or contractor) indicating name, business address (full address of registration of the firm, if applicable), telephone and e-mail;
 - Indication of the list(s) / sub-list(s) where the vendor wants to be included using the table indicated below.
- 3.- Contracts subject of these tenders shall not exceed 60 000 € (or equivalent in other currency).
 - 4.- The place of delivery for these contracts will be the Delegation of the European Union to Barbados and the Eastern Caribbean, Hastings, Christ Church, Barbados.
 - 5.- For every new supply, service or work's contract to be awarded, the Delegation may invite those vendors included in the relevant list or sub-list to submit a tender.
 - 6.- Inclusion on the list entails no obligation on the part of the Delegation concerning the award of the contract. The use of this list is not compulsory
 - 7 - Contracts exceeding 60 000 € will be subject of an ad-hoc publication. Vendors interested in participating to these tenders must reply to such publication. The inclusion in a vendors' list gives no automatic right to participate as candidate for these contracts above 60 000 €.
 - 8.- Processing your reply involves the recording and processing of personal data (such as your name and address). Such data will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. Unless indicated otherwise, your replies to the questions and any personal data requested are required to evaluate your future tenders in accordance with the specifications of the invitations to tender, and will be processed solely for that purpose by the Delegation. Details concerning the processing of your personal data are available on the privacy statement at: http://ec.europa.eu/dataprotectionofficer/privacystatement_publicprocurement_en.pdf.

Hastings, Christ Church, Barbados, West Indies
P.O. Box 654C, Bridgetown, Barbados, BB15156, West Indies
Telephone: (1-246) 434-8501 Fax: (1-246) 427-8687 E-mail: delegation-barbados@eeas.europa.eu

http://eeas.europa.eu/delegations/barbados/index_en.htm

Your personal data may be registered in the Early Warning System (EWS) only or both in the EWS and Central Exclusion Database (CED) by the Accounting Officer of the European External Action Service, should you be in one of the situations mentioned in:

- The Commission Decision 2008/969 of 16.12.2008 on the Early Warning System (for more information see the Privacy Statement on http://ec.europa.eu/budget/contracts_grants/info_contracts/legal_entities/legal_entities_en.cfm)

or

- the Commission Regulation 2008/1302 of 17.12.2008 on the Central Exclusion Database (for more information see the Privacy Statement on http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm#BDCE)

9.- The vendors' list is valid until August 31, 2019. Interested parties may submit an application at any time prior to the last three months of validity of the list.

10.- Interested parties may apply for one or more of the contracts included in the lists of contracts and sub-lists mentioned below. As mentioned in 2 above, the application must clearly indicate the lists and/or sub-list of interest of which the candidates will be part of.

11.- Other EU Delegations may publish similar vendors' lists. Interested parties must reply individually to each publication as each EU Delegation is a separate and independent contracting authority.

List of contracts subject of the vendors list of the Delegation of the European Union to Barbados and the Eastern Caribbean

<i>Type of Contract</i>	<i>Code List</i>	<i>Subject List</i>	<i>Code Sub-List</i>	<i>Subject Sub-List</i>
Supply (Goods)	G1	Vehicles	G1.4	Electric / Other motor vehicles
	G2	Furniture	G2.1	Office Furniture
	G3	Office Supplies	G3.1	Toner (Photocopiers, Printers)
			G3.2	Paper (for Photocopiers and Printers)
			G3.3	Stationery and Other Office Supplies
	G4	Printers	G4.1	Desktop
			G4.2	Multi-functional Devices
Services	S1	Travel	S1.1	Provision of Travel Services
	S2	File Storage and Archiving	S2.1	Offsite File Storage Services
			S2.2	Offsite Archiving Services
	S3	Pest Control	S3.1	Office Pest Control Services

			S3.2	Residential Pest Control Services
	S4	Insurance	S4.1	Building: 3 rd Party Liability
			S4.2	Vehicles: 3 rd Party Liability
	S5	Courier Services	S5.1	Courier Services
	S6	News Subscriptions	S6.1	Subscription to News Services
	S7	Medical Evaluations	S7.1	Pre-Recruitment and Annual Medical Evaluations