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**Ukraine-Kyiv: Support to the EU Delegation to Ukraine with media-related activities
2016/S 173-310497**

Contract notice

Services

Directive 2014/24/EU

Section I: Contracting authority

I.1) Name and addresses

European External Action Service, EU Delegation to Ukraine
101 Volodymyrska Street
Kyiv
01033
Ukraine

Contact person: The Head of Press and Information Section

E-mail: delegation-ukraine-pi-tender@eeas.europa.eu

Fax: +380 443908015

NUTS code: 00

Internet address(es):

Main address: http://eeas.europa.eu/delegations/ukraine/index_en.htm

Address of the buyer profile: http://eeas.europa.eu/delegations/ukraine/grants_tenders/tenders/index_en.htm

I.2) Joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: http://eeas.europa.eu/delegations/ukraine/grants_tenders/tenders/index_en.htm

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Support to the EU Delegation to Ukraine with media-related activities.

Reference number: EEAS-524-DELUKRK-SER-DIR.

II.1.2) Main CPV code

22212000

II.1.3) Type of contract

Services

II.1.4) Short description:

The contractor must provide the human and material resources necessary to provide the services with the objective to assist the Delegation's Press and Information Section in order to increase the visibility of the EU and facilitate the access to information on the European Union to the Ukrainian media in their coverage of the EU-related topics. This information shall be practical and understandable and focused on: a) explaining the recent developments in the EU–Ukraine relations (including the provisional application of the Association Agreement, and its impact on daily life of Ukrainian citizens) as seen and experienced from the local/regional perspective; b) presenting the EU's assistance to implement economic, sectoral and rule of law reforms in Ukraine. At the same time, the EU Delegation needs to know how the media reports on the EU-related policies and issues.

II.1.5) **Estimated total value**

Value excluding VAT: 720 000.00 EUR

II.1.6) **Information about lots**

This contract is divided into lots: no

II.2) **Description**

II.2.1) **Title:**

II.2.2) **Additional CPV code(s)**

II.2.3) **Place of performance**

NUTS code: 00

II.2.4) **Description of the procurement:**

Refer to the procurement documents available at the address indicated in Section I.3.

II.2.5) **Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**

Value excluding VAT: 720 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

Refer to the procurement documents available at the address indicated in Section I.3.

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: yes

Identification of the project: EEAS communication budget. EU administrative appropriations.

II.2.14) **Additional information**

Section III: Legal, economic, financial and technical information

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Please refer to the tender documents.

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

III.2.2) **Contract performance conditions:**

Please refer to the tender documents.

III.2.3) **Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) **Description**

IV.1.1) **Type of procedure**

Open procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 19/10/2016

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English, Bulgarian, Danish, German, Greek, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Latvian, Lithuanian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish, Swedish, Czech

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

Date: 26/10/2016

Local time: 15:00

Place:

101, Volodymyrska Str., Kyiv, UKRAINE.

Information about authorised persons and opening procedure:

Refer to the procurement documents available at the address indicated in Section I.3.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: no

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

VI.3) Additional information:**VI.4) Procedures for review****VI.4.1) Review body**

General Court

Luxembourg

2925

Luxembourg

Telephone: +352 4303-1

E-mail: GeneralCourt.Registry@curia.europa.eu

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

VI.4.2) Body responsible for mediation procedures**VI.4.3) Review procedure**

Precise information on deadline(s) for review procedures:

Refer to the procurement documents available at the address indicated in Section I.3.

VI.4.4) Service from which information about the review procedure may be obtained**VI.5) Date of dispatch of this notice:**

29/08/2016